

**Moultonborough Visiting Nurse Service
Board of Directors Meeting
April 5, 2011**

Members Present: Virginia Forsberg, RN Co-Chairperson; Barbara Sheppard, Treasurer; Audrey Hull; Lucille Sugar; Alice Ellingwood; and Debra Peaslee, RN, Director of MVNS;

Meeting called to order at 8:35 A.M.

The minutes of the December 2010 meeting were accepted.

Trust Fund:	The Previous Balance	\$38,329.90
	Expenses	\$0.00
	Donations	\$882.25
	Balance 4/4/2011	\$39,211.34

Board of Directors voted officers in, they will remain the same: Virginia Forsberg, Co-Chairperson; Cindy LeMien, RN, Co-Chairperson; Helen Abbott, Secretary and Barbara Sheppard, Treasure.

2011 Flu Clinic: Three hundred doses of the flu vaccine have been ordered. It is difficult to plan the number of people who will attend the clinic since other public venues offer the vaccine, such as pharmacies, department stores, doctor's offices, etc. The MVNS plans to give the flu shot to their regular patients as well as home bound residents. Last year 250 does were given to the community.

On June 3rd, 2011 the Community Service Team will be hosting a Community Resource Fair at the Community Center and the Moultonborough Library. The fair is to help provide awareness and educate the community about what is available to them within their community. The MVNS will participate along with the Recreation Department, Moultonborough Library and at least 30 other vendors such as Meals on Wheels, Community Caregivers, and Service Link etc. The Board was asked to help by baking items for a light lunch, i.e. brownies, banana bread, pumpkin bread, etc.

On April 5th a meeting will be held at the Town hall where the Blue Ribbon Commission will provide an overview on their report regarding Community Services and Facilities. The report indicates consideration of moving the MVNS to the building that is currently the Recreation Department after the Recreation Department is moved to the Moultonborough School grounds. Deb encouraged the Board members to review the BRC report on the Town website.

The MVNS cost report data has been sent and is in process with Brad Borbidge, CPA. It is due to Medicare the end of May.

Debbie informed us of some new government regulations:

1. Effective 4/1/2011 Medicare has ordered that all patients being referred to home care services, must have a "face to face" encounter with their doctor or the referring doctor.

The “face to face” encounter form must be completed by the ordering doctor as to why home care services are needed and confirm the patient is homebound. This encounter must occur within 90 days prior to the Start of Care or within 30 days after. The encounter must be for the reason home care is being ordered. If the face to face encounter does not occur the home care agency will not be reimbursed for the services provided.

2. Effective 4/1/11 Therapy reassessments must be done on a patient receiving, PT, OT or ST. This reassessment must be at a minimum of every 30 days; the patient must also be reassessed on the 13 visit and 19 visit by each therapist.

Education: Ceil Andrews, RN and Vicki Holland, RN is going to attend a program offered by New England Life Care on “Introduction to Infusion Therapy” on May 4th, in Manchester, NH.

DEYTA: The first DEYA patient survey report for MVNS has been received. MVNS scored 100% with very satisfactory comments!

There being no further business the meeting was adjourned at 9:40 A.M. The next Board of Directors meeting is scheduled for **Tuesday, June 7th, 2011 at 8:30 A.M. at the Moultonborough Library.**

Respectfully submitted,

Barbara Sheppard
Acting Secretary